

I. Call to Order/Roll Call

The Board of Commissioners of the South Barrington Park District met in a regular meeting on February 22, 2017. The meeting was held at the South Barrington Community Center, 3 Tennis Club Lane, South Barrington, Illinois 60010. President Kazmier called the meeting to order at 7:09 p.m.

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, John Kazmier, the President, and the following Park Commissioners were physically present at said location: Peter Perisin and Maureen Hawkinson

The following park commissioners were allowed by the majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: No park commissioners attended the meeting by video or audio conference.

The following park commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Susan Butera and Naree Paik

Also present were: Jay Morgan, Executive Director; Karen Lamont, Attorney and Staff members.

II. Approval of Agenda

The agenda was approved.

Ayes: 3 Nays: 0

III. Approval of Minutes

The January 25, 2017 Minutes was approved

Ayes: 3 Nays: 0

IV. Introduction of Guests/Citizens

None

V. Topics from the Floor

None

VI. Finance

- a. Warrant #1 January 27, 2017 in the amount of \$33,604.36
- b. Warrant #2 February 2, 2017 in the amount \$10,203.64
- c. Warrant #3 February 10, 2017 in the amount \$2,070.63
- d. Warrant #4 February 15, 2017 in the amount of \$39,150.62

Commissioner Hawkinson moved and duly seconded by Commissioner Perisin to approve Warrants #1, #2, #3, and #4.

Upon roll call the following commissioners responded:

AYES: Kazmier, Hawkinson, and Perisin

NAYS: None

- e. Bi-Weekly Payroll #1 January 11-24, 2017 in the amount of \$63,142.76
- f. Bi-Weekly Payroll #2 January 25 – February 7, 2017 in the amount of \$62,362.22

Commissioner Hawkinson moved and duly seconded by Commissioner Perisin to approve Payroll #1 and #2

Upon roll call the following commissioners responded:

AYES: Kazmier, Hawkinson, and Perisin

NAYS: None

VII. Policy and Legislation

Director Morgan recommended two additional changes for PT1 Department Head positions and one for PT1 employees. PT1 Department Head positions will have 3 sick days per year that will accumulate to the current maximum amount and 3 discretionary holidays. PT1 employees will receive 6 PTO days after 7 years of service.

Commissioner Perisin moved and duly seconded by Commissioner Hawkinson to approve the policy as recommended.

Upon roll call the following commissioners responded:

AYES: Kazmier, Hawkinson, and Perisin

NAYS: None

VIII. Park Development

a. Pending Capital Projects – Commissioner Perisin will review the architectural plans before completion of bid packets for platform tennis hut, site improvements and platform tennis courts and offer his suggestions and recommendations

IX. Department Report – Given by Paul Burrus

Paul is happy to report that tournament participation is up 50 percent in our recent tournaments. The National Father/Daughter and Mother/Son event has participants from 20 states registered for the 2017 tournament.. The event which is taking place on March 10 -12 has sold more sponsorship banners this year to cover expenses. The Junior tennis lesson sessions are filling up court time along with junior USTA league play. One of the HVAC unit control replacement projects has been completed. Bids for Landscaping, Banquet Room painting, and Tuck-pointing for front entrance are being received.

X. Executive Director Report

Director Morgan handed out 2017 Budget binders to the Commissioners and gave synopsis of how binder is organized. Budget meetings with commissioners will be scheduled before the next board meeting. Director Morgan gave report on the APEEP Conference held in California he recently attended.

XI. President and Commissioner Reports

Commissioner Hawkinson reported on the positive feedback of the pro-shop Valentine's Day event and as well as the Fitness Frenzy event.

XII. Attorney's Report

None

XIII. Old Business

None

XIV. New Business

None

XV. Adjournment

At 8:10 p.m. Commissioner Perisin moved and duly seconded by Commissioner Hawkinson to adjourn.

Upon roll call the following commissioners responded:

AYES: Kazmier, Hawkinson, and Perisin

NAYS: None

