

**Regular South Barrington Park District Board Meeting**

**I. Call to Order/Roll Call**

The Board of Commissioners of the South Barrington Park District met in a regular meeting on June 26, 2024. The meeting was at 3 Tennis Club Lane at the South Barrington Park District. President Perisin called the meeting to order at 7:02 pm and directed the Executive Director call the roll. Upon roll being called, Commissioner Perisin, the President and the following Park Commissioners were physically present at said location: Kyle Beard, and Alpna Yousfi. The following commissioners were not present and did not participate: Shazia Khan

Also present were Jay Morgan, Executive Director, Kurt Kopp Club Manager and Director of Racket Sports and Legal Counsel, Scott Puma, Ancel Glink, Tim McCabe, Finance Director, and Roger Wooten, Auditor.

**II. Approval of the Agenda**

Commissioner Beard moved and duly seconded by Commissioner Yousfi to approve the agenda as presented.

Ayes: 3                      Nays: 0

**III. Approval of Board Minutes**

a. Commissioner Yousfi moved and duly seconded by Commissioner Beard to approve the May 22, 2024; Regular Board Meeting Minutes .

Ayes: 3                      Nays: 0

**IV. Introduction of Citizens and Guests**

Al Saler was present.

**V. Topics From the Floor**

a. None

**VI. Finance Report**

- a. Warrant #1 Operating Acct. EFT's May 31, 2024, in the amount of \$67,911.39
- b. Warrant #2 Operating Acct. May 22, 2024, in the amount of \$51,468.86
- c. Warrant #3 Operating Acct. June 12, 2024, in the amount of \$121,901.58

Commissioner Yousfi moved and duly seconded by Commissioner Beard to approve Warrants #1, 2 & 3.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard and Perisin

NAYS: None

d. Bi-Weekly Payroll #1, May 8-May 21, 2024

Paid May 29, 2024, in the amount of \$107,806.01

e. Bi-Weekly Payroll #2, May 22-June 4, 2024

Paid June 12, 2024, in the amount of \$117,725.52

Commissioner Beard moved and duly seconded by Commissioner Yousfi to approve Payrolls #1 & 2.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard and Perisin

NAYS: None

f. Schedule of BMO Bank Balances

The bank balances were available for board review.

g. P & L Results for the 5-month ended May 31, 2024

No Comments were made regarding the P&L for May 2024.

h. Review, Discussion & Approval of December 31, 2023, Audit Report

Roger Wooten led a discussion of the 2023 Audit.

Commissioner Beard moved and duly seconded by Commissioner Yousfi to approve the December 31, 2023 Audit Report

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard and Perisin

NAYS: None

i. Review, Discussion & Approval of Year Ended December 31, 2023, Treasurers Report

After a brief discussion, Commissioner Yousfi moved and duly seconded by Commissioner Beard to approve the Year Ended December 31, 2023, Treasurers Report

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard and Perisin

NAYS: None

**VII. Department Reports**

- a. Staff Meeting Minutes- No oral Reports were given, and no comments were made regarding the staff meeting minutes.
- b. Recreation Department Report – No Discussion
- c. Club Report – No oral Report

**VIII. Executive Directors Report**

**1. Park Development Committee**

Our newly formed Park Development Committee will conduct its first meeting on Wednesday July 10<sup>th</sup> at 7pm. The committee has 11 residents, 5 staff, 2 commissioners and a representative from the village. I have attached a list of participants for your records. Please feel free to share your ideas with me as we start to create a new vision for Dunteman Park.

**2. Area N – Update**

There is no new information to report regarding the lawsuit pertaining to the sale of Area N. The court is expected to rule on the matter on August 10, 2024.

**3. Employee Retention Credit (ERC) - Update**

We have not received any additional requests for refunds of the ERC funds we have received since our last meeting. Currently, we are waiting for a response from the IRS regarding the status of our previous applications in addition to the ones on hold.

**4. Tornado Damage / Update**

We received a proposal from IPARKS on Wednesday June 26<sup>th</sup> regarding the roof damage from the tornado in February. I have not had a chance to review the report at the time of the meeting. I will update the board further after I have had the opportunity to review the report.

**5. Annual Audit**

Roger Wooten will be present at the board meeting presenting the 2023 Audit for your review and approval. If you have any questions regarding the audit, please feel free to contact Tim, me or Roger directly before the board meeting.

**6. Bond Wire Transfer**

The June bond payment was approved at the May board meeting. The final wire instructions will be available at the board meeting for execution. Commissioner Perisin has offered to make this transaction.

**7. IPARKS Board Meeting**

As you are aware, I have been participating as a board representative on the IPARKS board for the past 10 years. IPARKS is an insurance pool of 176 park districts around the state of Illinois. Our board meets four times per year with the summer meeting hosted by one of the board members park districts. It is our turn to host this summer meeting at South Barrington. The meeting is scheduled for Wednesday July 24<sup>th</sup>, the same day as our regular meeting! It will take place between 8am and 1pm, so there will not be a conflict with our regular board meeting!

**8. Membership**

The change from two memberships to a single membership type appears to have been a good decision! Membership sales continue to be strong as we are already up 59 net memberships for the year! This is the most in recent memory for a full year! The third straight year with a modest dues increase has also had little impact on our continued membership growth.

**9. July 4<sup>th</sup> Celebration**

Our July 4<sup>th</sup> event will again be hosted at the South Barrington Club location with free burgers, hot dogs, games, and swimming! As the holiday falls on a Thursday this year, many may decide to make it a 4-day weekend, which could affect our turnout. I hope everyone can stop by between 11-2 for the festivities. Hopefully we will be far enough along to have the event at Dunteman Park next year!

**10. NWSRA Member District Representative**

It is once again that time to appoint a representative to sit on the NWSRA board of directors. This group meets 6 times per year on Wednesday mornings between 10 -1pm. Typically, the director fills that role. I have included this item on the agenda for your review and approval.

**11. Government Efficiency Committee**

Our committee on Local Government Efficiency will have its second meeting on Wednesday right after the regular board meeting. I will be sending the packet for this meeting in a separate email. Staff has completed the draft document for the committee to review. There is still an opportunity to add any additional information the committee would like added or make any necessary changes.

**IX. Old Business**

None

**X. New Business**

- a. Appointment of the NWSRA representative for SBPD  
Commissioner Yousfi moved and duly seconded by Commissioner Baird to appoint Jay Morgan as the representative to the NWSRA.

Ayes: 3            Nays: 0

**XI. Presidents and Commissioners Comments**

None

**XII. Executive Session**

None

**XIII. Action to be taken form Closed Session**

None

**XIV. Adjournment**

At 7:42 p.m. Commissioner Yousfi moved and duly seconded by Commissioner Beard to adjourn.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard and Perisin

NAYS: None