

**Regular South Barrington Park District Board Meeting**

**I. Call to Order/Roll Call**

The Board of Commissioners of the South Barrington Park District met in a regular meeting on September 25, 2024. The meeting was at 3 Tennis Club Lane at the South Barrington Park District. Secretary Shazia Khan called the meeting to order at 7:05 pm and directed the Executive Director call the roll. Upon roll being called, Secretary Shazia Khan and the following Park Commissioners were physically present at said location: Kyle Beaird and Alpana Yousfi. President Pete Perisin arrived at 7:10pm. The following commissioners were not present and did not participate: None  
Also present were Jay Morgan, Executive Director, Kurt Kopp Club Manager and Director of Racket Sports.

**II. Approval of the Agenda**

Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve the agenda as presented.

Ayes: 3                      Nays: 0

**III. Approval of Board Minutes**

a. Commissioner Yousfi moved and duly seconded by Commissioner Beaird to approve the August 28, 2024; Regular Board Meeting Minutes.

Ayes: 3                      Nays: 0

**IV. Introduction of Citizens and Guests**

Jean Mauer was present.

(Commissioner Perisin arrived at 7:10pm)

**V. Topics From the Floor**

a. Alex Vasileski, owner of 360 Wellness presented a concept for the plan to the board for renting space in our facility.

**VI. Finance Report**

- a. Warrant #1 Operating Acct. EFT's August 31, 2024, in the amount of \$79,344.30
- b. Warrant #2 Operating Acct. August 28, 2024, in the amount of \$46,962.66
- c. Warrant #3 Operating Acct. September 11, 2024, in the amount of \$38,064.12

Commissioner Beaird moved and duly seconded by Commissioner Yousfi to approve Warrants #1, 2 & 3.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard, Khan and Perisin

NAYS: None

d. Bi-Weekly Payroll #1, August 14-August 27, 2024

Paid September 4, 2024, in the amount of \$108,272.86

e. Bi-Weekly Payroll #2, August 28-September 10, 2024

Paid September 18, 2024, in the amount of \$106,431.39

Commissioner Khan moved and duly seconded by Commissioner Beard to approve Payrolls #1 & 2.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard, Khan and Perisin

NAYS: None

f. Schedule of BMO Bank Balances

The bank balances were available for board review.

g. P & L Results for the 7-month ended August 31, 2024

No Comments were made regarding the P&L for August 2024.

h. 457B Contribution – Employer Matching Funds for the year ending 12/31/24.

Commissioner Beard moved and duly seconded by Commissioner Khan to approve the 457B Contribution Employer Matching funds for the year ending 12/31/24 not to exceed \$37,000.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard, Khan and Perisin

NAYS: None

i. Employee Longevity Program approval for 2025 - \$2,050

Commissioner Yousfi moved and duly seconded by Commissioner Beard to approve to continue the Employee Longevity Program for 2025 at a cost of \$2,050.

Upon roll call the following commissioners responded:

AYES: Yousfi, Beard, Khan and Perisin

NAYS: None

## **VII. Department Reports**

- a. Staff Meeting Minutes- No oral Reports were given, and no comments were made regarding the staff meeting minutes.
- b. Recreation Department Report – No Discussion

c. Club Report – No oral Report

**VIII. Executive Directors Report**

**a. Park Development**

I met with a representative from Team Reil and discussed developing concept plans for Dunteman Park. The playground equipment at Community Park was supplied by Team Reil.

**b. Area N – Update**

As of today, there is nothing new to report regarding Area N.

**c. Employee Retention Credit (ERC) - Update**

It appears the IRS is once again requesting an additional 60 days to review our inquiry for ERC funds.

**d. Tornado Damage / Update**

The roofing company Muller Roofing, contracted to replace our roof is scheduled to start the project on September 30<sup>th</sup>. They will begin staging the project on the 27<sup>th</sup> with their full crew arriving on Monday September 30<sup>th</sup>. They anticipate the project will take about 2 weeks to complete, weather permitting.

**e. Cricket Project – Area C**

No update on the proposal for Area C.

**f. Tree Removal –Dunteman Park**

Dunteman Park recently had trees removed along Witt and Penny Road and trimmed along our lot line on the south and east sides. Removing these many scrub trees has provided a new look for the park, making it much more visible to those passing the park! It will help showcase the improvements we are planning for next year!

**g. Painting Exterior of the Tennis Court Building**

Staff is meeting with a painting contractor to provide a quote to paint the old tennis and bathhouse building to match the newer buildings on the property. With a new roof and the new paint job, should provide our facilities a much needed new look!

**h. Potential Space Rental – AV 360 Wellness**

As mentioned at the August meeting, we have an opportunity to rent space to AV 360 Wellness. Owner Alex Vasileski is scheduled to make a presentation to the board at the September meeting.

**i. YG Proposal – Tennis Training**

Kurt was approached by a local tennis trainer that is training some of our high-level tennis students with an opportunity to add his services to our club. Kurt provided the board with an overview of his concept plan at the board meeting and will schedule a presentation at a future board meeting.

- j. **Phone System Conversion**  
We currently have Toshiba phone equipment that is now about 10 years old. While the equipment is still working well, Toshiba is no longer selling their equipment in the USA. Staff is looking at upgrading our equipment to VOIP phones which offer many more technical improvements to our existing system. The cost for the installation will be minimal and the annual costs will be similar to what we are spending today. We will moving forward with this new system.
- k. **Electric Vehicle Charging Station**  
We are considering the possibility of adding electric vehicle charging stations at 3 Tennis Club. I am working with an equipment supplier to get an estimate of installation and operational costs for this project.
- l. **457 B Matching Contribution - 2024**  
Annually, we approve the matching contribution for our 457 B retirement program. As you will recall, this is the only contribution made to staff's retirement program from the district. In 2023 we matched about \$30,000 and this year that number is up about \$7,000. It is great to see that more staff are contributing to this program. This item is on the agenda for your review.
- m. **Longevity Program for 2025**  
Annually, on their anniversary date, we recognize staff who have been employees for 5, 10, 15, 20, 25 and every 5 years thereafter. Qualifying employees receive a longevity certificate and a small monetary amount on their paycheck. The anticipated anniversary schedule is in your packet for your review. Those contributions will be up about \$800 for 2025.
- n. **CD Interest Amount**  
At the last board meeting the board asked how much interest has been earned on the CD we have been rolling over the past few months. You may recall the proceeds from the land sale and some additional funds we had allowed us to purchase a \$3,000,000 CD. To date we have earned about \$65,000 on this investment.
- o. **Area N Attorney Cost - Lawsuit**  
Included in your packet is a breakdown of the attorney fees we have incurred over the past two years. The spreadsheet identifies all costs associated with the sale of Area N and other nonrelated legal fees. The total cost for the sale of N and the lawsuit currently totals about \$60,000.
- p. **2025 Election**  
We are still looking for candidates for the upcoming 2025 election for park commissioner.

**IX. Old Business**

None

**X. New Business**

None

**XI. Presidents and Commissioners Comments**

None

**XII. Executive Session**

None

**XIII. Action to be taken form Closed Session**

None

**XIV. Adjournment**

At 8:34 p.m. Commissioner Khan moved and duly seconded by Commissioner Beaird to adjourn.

Upon roll call the following commissioners responded:

AYES: Yousfi, Khan, Beaird and Perisin

NAYS: None